

RISK MANAGEMENT

The Superintendent or designee in consultation with risk management, insurance, safety, or other professionals as appropriate, shall:

1. Identify the risks inherent in district operations and programs, including physical sites, educational and experiential programs, computer networks and systems, employment and staffing, and transportation services, using methods that may include, but are not limited to, physical inspections, surveys, staff interviews, compliance reviews, contract reviews, review of policies and procedures, and consultation with experts
2. Analyze, evaluate, and prioritize identified risks based on the frequency and likelihood of the risk and the potential impact to the district
3. Develop strategies to reduce or mitigate identified risks, such as new or modified policies, processes, or procedures; training or loss prevention programs; and/or additional or repairs to equipment, real property, computer networks, or other physical assets
4. Implement strategies to promote safety and prevent loss, taking into account the nature of the risks, the associated exposures, and the costs and benefits associated with the proposed response
5. Mitigate potential loss following an incident through activities such as effective claims management, litigation management, disaster recovery, or a modified duty program for workers' compensation

The Superintendent or designee shall advise the Governing Board of any needed action requiring Board approval.

Following any incident resulting in potential or actual harm or injury to a person or damage to property, staff shall promptly document the date and time of the incident, a description of the incident, and any persons present.

Employees are expected to take reasonable precautions for the care and safety of the school equipment with which they have been entrusted. Employees may be held responsible for recurring damage or losses that occur due to their negligence or lack of supervision. Responsibilities related to safety and loss control shall be included in employee job descriptions.

Insurance

Insurance or risk pooled coverage shall include, but not be limited to:

1. Liability insurance (Education Code 35200-35214)
2. Insurance against fire or other property damage (Education Code 17565)

RISK MANAGEMENT

- 3. Workers' compensation insurance (Labor Code 3700)
- 4. Fidelity bond insurance for employees whose duty includes handling district funds, and other employees as needed (Education Code 41021)

Legal Reference:

State	Description
<i>Ed. Code 17029.5</i>	<i>Contract funding; board liability</i>
<i>Ed. Code 17565-17592</i>	<i>Board duties re property maintenance and control</i>
<i>Ed. Code 32350</i>	<i>Liability on equipment loaned to district</i>
<i>Ed. Code 35162</i>	<i>Power to sue, be sued, hold and convey property</i>
<i>Ed. Code 35200-35214</i>	<i>Liabilities</i>
<i>Ed. Code 35208</i>	<i>Liability insurance</i>
<i>Ed. Code 35211</i>	<i>Driver training civil liability insurance</i>
<i>Ed. Code 35213</i>	<i>Reimbursement for loss or damage of personal property</i>
<i>Ed. Code 35214</i>	<i>Liability insurance (self-insurance or a combination of self-insurance and insurance through an insurance company)</i>
<i>Ed. Code 35331</i>	<i>Provision for medical or hospital service for pupils (on field trips)</i>
<i>Ed. Code 39837</i>	<i>Transportation to summer employment program</i>
<i>Ed. Code 41021</i>	<i>Requirement for employee's indemnity bond</i>
<i>Ed. Code 44873</i>	<i>Qualifications for physician (liability coverage)</i>
<i>Ed. Code 49470-49474</i>	<i>District medical services and insurance</i>
<i>Gov. Code 820.9</i>	<i>Members of local public boards not vicariously liable</i>
<i>Gov. Code 831.7</i>	<i>Hazardous recreational activities</i>
<i>Gov. Code 989-991.2</i>	<i>Local public entity insurance</i>
<i>Lab. Code 3200-4856</i>	<i>Workers' compensation</i>